

# S.K.H. St. Peter's Church Kindergarten (Castle Peak)

## HK S.K.H. St. Peter's Church Castle Peak Tsing Wun Road Kindergarten 2024/2025 K1 Admission Arrangements Flowchart

Applicants apply to the EDB for the "Registration Certificate for KG admission" ("RC") from September to November 2023

Upon receipt of the applications with all necessary information and documents provided, the EDB will generally take six to eight weeks to complete processing of the applications and issue the "RC" / "KG Admission Pass" ("AP") to applicants by post

K1 application forms will be available in the school office from 4<sup>th</sup> Sept 2023 (Mon) to 14<sup>th</sup> Oct 2023 (Sat)

### Distribution Time:

Mon to Fri : 9:00am – 4:00pm

Sat : 9:00am – 11:30am

Application forms can also be downloaded from our school website from 4<sup>th</sup> Sept 2023 (Mon) after 9:00am.

School website: [www.skhspeccmain.edu.hk](http://www.skhspeccmain.edu.hk)

Submission of K1 application forms from 7<sup>th</sup> Oct 2023 (Sat) to 14<sup>th</sup> Oct 2023 (Sat)

Collection Time: Mon to Fri : 9:00am – 3:30pm

Sat : 9:00am – 11:30am

\*Please pay HK\$40 application fee and read the "Guidelines For Parents Regarding K1 Admission Application" for reference when applying.

Please come for an interview at the designated time on 4<sup>th</sup> Nov 2023 (Sat) that will be arranged by the school. 【Interviews will be arranged on 11<sup>th</sup> Nov (Sat) if there are too many applicants.】

Parents will be notified of the application results by post on 4<sup>th</sup> Dec 2023 (Mon). 【It will be uploaded to the school website after 6:30pm.】

### **If application is successful**

Applicants register with our school during the "centralised registration dates" (i.e. 4<sup>th</sup> to 6<sup>th</sup> January 2024) by submitting the "RC"/"AP" and paying HK\$1570 (whole day) or HK\$970 (half day) registration fee<sup>1</sup>

### Registration Time:

4<sup>th</sup> Jan (Thu) to 5<sup>th</sup> Jan (Fri) : 8:30am – 3:00pm

6<sup>th</sup> Jan (Sat) : 9:00am – 11:30am

If parents wish to withdraw their application after the registration, a formal written notice must be presented in person at the school office in order to retrieve their child's "RC"/"AP".

The registration fee paid is non-refundable and upon retrieval of the "RC"/"AP", the child's place at our school is also forfeited.

### **If application is not successful**

Applicants refer to the K1 vacancy information released by the EDB after the "centralised registration dates" (i.e. from end January 2024)

Unsuccessful applicants will be placed on our K1 waiting list automatically.

Please contact us if interpretation / translation service is required. Non-Chinese speaking parents can refer to the Education Bureau under "2024/25 K1 Admission Arrangements" for more information.

[https://www.edb.gov.hk/k1-admission\\_e](https://www.edb.gov.hk/k1-admission_e)

1 If an applicant is admitted after the "centralised registration dates", he/she is still required to submit the "RC" / "AP" for registration. If an applicant wishes to change school after registering with a KG, he/she is required to get back the "RC" / "AP" from the KG with which he/she has registered. Upon getting back the "RC" / "AP" from a KG, the KG concerned will no longer reserve the place for the applicant. Normally, the registration fee paid to the KG with which the applicant has registered will not be refunded.